

**Downtown Angola Coalition
Board of Directors
Meeting Minutes of January 17, 2018**

“Promoting the heartbeat of our community!”

Attendees: Rachel Homan, President; John Mowry, Vice President; Don Scott, Secretary; Lynn Tyler, Tourism Bureau; Pat Schlosser; Lou Ann Homan, Raconteur Extraordinaire; Maria Davis, Downtown Services Coordinator; Libby Hysong, Monument Pizza, Scott Nguyen, *Coffee News*[®]; Ashlee Hoos, Journalist-*The Herald Republican*

Call to Order: Rachel Homan, President, at 8:30 a.m.

Last Meeting Minutes of: December 20, 2017, emailed by Don Scott, Secretary, to Board on 12/17/17

Accepted with Amendments: M/S John Mowry/Pat Schlosser. Passed UV. **Note: No Meeting January 3, 2018 A/C No Quorum. Refer to Rachel Homan email of January 3, 2018**

Treasurer’s Report: Previous Balance = 1,124.95 Less \$275.00 501(c)(3) Application plus \$31.00 “Pass the Cup” post meeting = **\$880.95**

Old Business

501(c)(3):

- Don Scott submitted, awaiting approval (will be mailed to Caleo Café address).

Main Street: - Discussion

- John Mowry –DAC’s top two priorities and assessments – Arts & Tourism. Survey due February 2, 2018 – Read list of stakeholders on list (Maria Davis has composite lists). Need Budget Goals and Strategic Plan for 2018 and a five -year plan as well. Meet with committee on Wednesday 01/24/18, 8:30 a.m., at Caleo Café. Will schedule additional meetings if necessary to finalize survey.
- Lou Ann Homan – recommended do survey response and Strategic Plan as an entire Board group. She will represent Trine U. AACOC Members could represent their own businesses at Chamber meetings.
- Maria Davis - Refer to Pilot Program in email of January 25, 2018. Maria has data for Historic District and open/closed businesses in Downtown area. Recommended a Volunteer Hours worksheet – meet with other groups in the area and network. Use Main Street data, e.g. jobs, population, etc. for participation in Indiana State and National community organizations.
- Discussion on Grant Funding -Pat Schlosser – develop a grantor base, coordinate funding with City of Angola. Maria Davis – leverage funds for/with the City; work with Mary Shaw to push our Main Street in State Government John Mowry – need to focus on grants and fundraising that have good ROI. Lou Ann Homan stated at some point DAC could be a grantor to other organizations in the community.
- Maria Davis – Andrea Kern is new Liaison for OCRA in Northeast Indiana. Webinar at 1:30 p.m. this afternoon – can do from home or come to City Hall Conference Room. Need to approve DAC enter pilot program on Integrated Strategies -Motion- M/S Pat Schlosser/Don Scott - Passed UV. Organize a Committee.
- Rachel Homan recommended Main Street be a separate agenda item apart from HCI and OCRA

DAC Correspondence Repository:

- Rachel Homan – working to coordinate calendars with Scott Nguyen and City of Angola possibly utilize links on website or Facebook[®] Will eventually add DAC Meeting Minutes to website.

2018 Art Festival Planning: Approved Date - August 4, 2018.

- Planning Committee nominated by Rachel Homan: Tammeron Jones Francis, Lou Ann Homan, Pat Schlosser, John Mowry, Libby Hysong, Don Scott (scribe) & herself (*ex officio*). Motion - Moved/Seconded by Lou Ann Homan/Don Scott – passed UV. Maria Davis will act as Advisory Member. Group had meeting on January 10, 2018, 8:30 a.m. at Caleo Café. to start planning process – Tammeron was out of state but submitted his outline to the group. Don Scott, Secretary absent due to flu illness. Will meet again January 29, 2018 at 9 a.m. in the City Hall Conference Room on 2nd floor. Rachel stated we have donations from the Tourism Bureau of \$500.00 for the Art Festival and \$500.00 for Music on the Square (possibly collaborate with Libby Hysong on Hubie event.). Rachel Homan will send Thank You card to June Julien at Tourism Bureau.
- John Mowry recommended change Name to “Angola Art Festival” and start with a clean slate and will discuss at the meeting on January 29th.

- Libby Hysong – Children’s Chalk Art a good idea. Maria Davis –advised construction on Maumee Street during August would interfere with sidewalks. Lou Ann Homan reported Chalk Art previously held on Trine U. campus.
- Pat Schlosser – suggested Children Art on Posters displayed around City or at Caleo Café – check with Irene Ulbrich or possibly in County Park. Maria Davis – need to check with County Commissioners soon as possible to reserve park date.
- Lou Ann Homan - Issue of Juried Art - how classify and separate professionals from amateurs? Discuss at next planning meeting on January 29th. Pat Schlosser - is there a liability risk to the Board? Can Tammeron run juried section on his own? Lynn Tyler – need to talk to Tammeron Jones Francis when he returns.
- Maria Davis – the event should be family friendly -coordinate and collaborate event with Citywide Sidewalk Sale
- Don Scott – Have DAC fundraiser during event – sell simple food & drinks – discuss at next planning meeting.
- Lou Ann Homan - invite Buskers to attend event – who will coordinate?
- Rachel Homan –Committee also scheduled to meet on Wednesday January 31, 2018 at 9 a.m. Maria Davis stated City Hall Conference Room available -all agreed to meet there.

Downtown Business Board:

- Board Discussion – possible locations Highway 127 near Six Autumns or Freemont Discount stores - to continue at next meeting.

HCI/OCRA/Main Street – Refer emails of surveys and news distributed by Maria Davis.

Fund Raising – Valentine Day - February 14, 2018:

- Rachel Homan - Secret Admirers messages to Merchants or Individuals.
- Libby Hysong -- Bake Sale & Merchants Decorate Windows.
- Pat Schlosser - deliver Valentines.
- Maria Davis - get Bake Sale pre-orders & pick up at a designated location.
- Scott Nguyen - will advertise in *Coffee News*.
- Lou Ann Homan - will do Sonnet Readings for \$2.00 each.
- Ashlee Hoos offered to make Valentines.
- Maria Davis will do flyer and give to Scott Nguyen for inclusion in *Coffee News*.

New Business & Action Plans Who, What, When, Were, Why & How

Humanities Grants:

- Opportunity for DAC to obtain funding for Art Festival when 501(c)(3) is approved– Tammeron Jones Francis could also apply.

Annual Meeting – March 14, 2018

- Need to have a Nominating Committee to develop slate of candidates for Officers. Discuss at next regular Board meeting.

Board Insurance:

- Don Scott— need to develop funds for General Insurance and perhaps have Board Members donate for their portion of Board Liability Insurance example: \$797.00/9 = \$89.00 per Board Member from Croxton & Rowe. John Mowry -National Main Street offers Liability Insurance \$675.00/9 = \$75.00 per Board Member. Continue to discuss.

AAOC Membership

- Don Scott – Not enough funds a t this time -suggest those Board Members who are current members of AACOC continue to promote DAC at “Business after Hours” and other Chamber functions until we can afford membership.

Adjournment: M/S by Pat Schlosser/Lou Ann Homan at 10:35 am.

Next Regular Board Meeting: Wednesday February 7, 2018, 8:30 a.m. at Caleo Café.

Respectfully submitted February 6, 2018 (email)
By D.W. Scott, Secretary

“The Purpose of the Downtown Angola Coalition is to promote and develop a thriving downtown community through an organized effort that will market the community, enhance the aesthetics of the downtown area and contribute to its vitality.”